Basic Information			
Position Title	Lead – Evaluation/ Research	**Location**	Mumbai

Organizational Relationships	
Position reporting to	Sr. Lead-Impact & Learning
No. of Direct Reports	0

Job Purpose
- Enabling EdelGive's vision by evaluating grants to ensure all investments achieve desired impact - Strategize, design and develop impact & learning tools, guidelines for evaluation & documenting programmatic and financial realizations

Key Responsibilities	
Managerial Responsibilities	- Lead the evaluation/research function of EdelGive-internal/external agencies - Manage inter & intra team communications, collaborations, dissemination
Functional Responsibilities	**Data Analysis** - Put in place & operationalise a robust analysis plan for monitoring data - Analyse monitoring data using advance statistical techniques and support internal teams to promote data-based decision making - Provide inputs in development of M&E tools for capturing data for complex/qualitative indicators **Evaluation Research** - Develop evaluation strategy that is aligned with overall Impact & Learning strategy of EdelGive and measurement requirements. - Plan and take actions to continuously strengthen grant evaluation function at EdelGive - Anchor all impact/outcome evaluation studies for EdelGive to be commissioned to external agencies (through developing SOW, RFP, TORs, Agency identification, Contracts, etc.) - Oversee all research/evaluation assignments of EdelGive and ensure timely completion - Ensure use of right research methodology for studies (external and internal) - Oversee and guide planning & execution/commission Project Evaluation studies, execution, analysis, reporting to donors. - Study and analyse ongoing global research and evaluation approaches to understand gaps, trends, best practices and emerging technologies in the sector and adopt. **Other responsibilities** - Support Investments Head and Sr. Lead-I&L to stay compliant with CSR law through planning and commissioning evaluations in time - Document learnings/impact in an 'easy to disseminate' manner and prepare scientific publications under guidance of Sr. Lead-I&L and COO/CEO/Chairperson

Job Requirements	
Qualifications	Masters or Doctoral degree in Demography/Development studies/Statistics/Mathematics/Sociology/Social Work with very strong understanding and experience in evaluation research and using statistical methods, scientific writing, Analysis packages like SPSS/Stata/R
Experience	5- 7 years of experience in Monitoring, Baseline or Impact Assessment
Functional Competencies	• Evaluation research • Research methods • Statistical techniques • Scientific and Report writing • Monitoring and Evaluation
Behavioral Competencies	• Problem Solving • Networking • Analytical Skills & Solution Oriented Approach • Strategic & Critical Thinking • Working in teams